



JDP

RISK MITIGATION SPECIALISTS

LITTLE LEAGUE®
BACKGROUND CHECKS

LITTLE LEAGUE® SEARCH ACTIVITY RECENT STATISTICS



Did you know background checks are required for all of these positions?

- Coaches
- Practice Coaches
- Board Members
- Umpires
- Misc. positions
- Equipment manager
- Field maintenance
- Scorekeeper
- Announcer
- General volunteer
- Concession worker
- Team parent

Some crimes that exclude a volunteer from participating with Little League®

- Aggravated Child Abuse
- Child Abuse/Child Abuse 2nd Degree
- Felony Child Abuse-Serious Injury
- First Degree Child Molestation
- Risk of Injury to Child
- Sexual Activity with a Child
- Sexual Conduct with Minor
- Showing Obscene Material to a Minor

CRIMINAL RECORD SOURCES

- Approximately 851,870 individuals are on the state sex offender registries.¹
- **Background checks conducted through local or state law enforcement do not meet the Little League® minimum requirements. Little League® requires a national check, not just local or state.**
- In order to use the JDP system you must have the volunteer's social security number and date of birth. If the volunteer has a middle name, that information is also required. The accuracy of the information reported is increased when using the SSN, DOB and middle name.

¹The National Center for Missing and Exploited Children, "Registered Sex Offenders in the United States Per 100,000 Population," The National Center for Missing and Exploited Children, http://www.missingkids.com/en_US/documents/Sex_Offenders_Map.pdf (Accessed September 27, 2016)



Sex offender registry checks alone are not comprehensive. They do not include individuals with drug, assault, robbery, murder, theft, and driving violations. It is vital to know about any and all violations before volunteers and coaches are working with children.

Be confident with your background screening choices.

SAMPLE LETTER

Dear Little League Applicant:

You are receiving this letter because you have applied to be a volunteer or employee of Little League. JDP has been selected to verify the information you provided on your application.

As part of the verification process, we provide information from various government agencies and sex offender registries. In most states, we alert Little League only when a criminal record matches at least two of a person's personal identifiers, such as name and date of birth, or name and Social Security number.

However, sex offender registries from several states list offenders by name and do not provide sufficient personal identifiers to help differentiate between two people with the same name. Little League is aware of the fact that these states do not provide any other personal identifiers and still requires JDP to report any match of an applicant's name if it is associated with a criminal record, even when no other information is made available by government officials. Please find the report that was provided to Little League attached for your review.

Little League is aware this record may not be yours, and they are committed to investigating the situation before approving or denying your application or concluding that the record belongs to you. Please be assured this information is confidential and will not be provided to anyone other than Little League.

Little League understands that the government's reporting of various records by name alone creates a burden on everyone involved. However, we believe that a thorough review process to while inconvenient, is a better alternative than the potential harm to a child.

If you have any questions, the report provided to Little League is attached to this letter, please contact JDP's Consumer Center at (844) 899-9424 . Our hours of operation for our Consumer Center are Monday through Friday from 8 a.m. to 4:30 p.m. Eastern time.

If you have any questions about the status of your application, please contact your local Little League office. Please note, you will receive additional information from Little League should any further action be taken. Thank you for your patience with this process.

Sincerely,

JDP

LITTLE LEAGUE® BACKGROUND SCREENING WEBSITE

Start screening your coaches and volunteers.

For more information, visit
www.jdp.com/littleleague-backgroundcheck/

The web page includes:

- New League Registration
- Login Access to Perform Background Checks
- Little League Announcements
- Resources Including: User Guide and Home Safe Flyer
- Customer Support Contact Information
- President Change Form

Questions? (855) 799-8753 | Email Us

JDP LITTLE LEAGUE BACKGROUND CHECKS

Easily Screen Your League Coaches and Volunteers
Ensure Safety For Everyone In Your League

NEW USER REGISTER NOW!
EXISTING USERS LOGIN
EXISTING USERS LEAGUE PRESIDENT CHANGE FORM

Important Notice on Background Checks for Little Leagues

Sex offender registry data in a few states is obtained through a Name-Only Search and uses no other identifiers such as date of birth and/or social security number. It is very important to notify all volunteers that if a criminal record is identified in any of these states that use Name-Only Searches, that person will receive a report from JDP showing that his/her name was identified on a criminal record. Please note, this may or may not be the person for whom the league is conducting a background check.

Little League International has contracted with JDP to provide local leagues with a special Internet site that allows members to search a criminal records database of more than 450 million criminal records - instantly.

The JDP National Criminal File Database contains more than 450 million records which include criminal records and sex offender registry records across 50 states and the District of Columbia. The JDP National Criminal File also contains government databases such as Office of Foreign Asset Control and other Federal databases. [Click here](#) to see a list of the states covered.

In order to assist District Administrators and local leagues, Little League International has teamed up with JDP to provide each District Administrator and chartered U.S. league with 125 free searches. Also, any additional searches above 125 that may be necessary for each District or league will be available at a minimal cost. Reminder: JDP will reset your 125 free criminal background checks on November 1st of each year.

Effective in 2017, the local league must conduct a nationwide background check that accesses background checks records for sex offender registry data and other criminal records. A check conducted only in one state does not meet the minimum requirements of the regulations.

Some states have enacted laws that require additional background check requirements that are separate to those mandated by Little League. For additional information on state requirements, visit LittleLeague.org/StatesLaws.

Non-US Citizen Check (without a Social Security Number) contact JDP Customer Service at (855) 799-8753. Additional costs will apply.

If you have already registered, log in above. If you have not registered, use the registration link above. (Registration requires the use of the League ID Number, which is only available from the Local League President.)

Note: A letter, which includes a copy of the completed background screening report & Summary of Rights, will be sent to every volunteer where a criminal record from the public records database is reported to your local Little League. According to the Fair Credit Reporting Act (FCRA), you must obtain authorization from the applicant before performing a background check. Failure to comply with FCRA requirements imposes civil liability.

Resources

Support
(855) 799-8753
[Email Customer Support](#)
Customer Service Hours:
Monday - Friday
7:30am - 9:00pm EST

Downloads
[Little League User Guide](#)
[Little League Background Check Information](#)

[Quick Tips](#)
[Batch Upload](#)
[Batch Quick App](#)

About us
[Visit JDP.com](#)

LITTLE LEAGUE® BACKGROUND SCREENING REGISTRATION

Register Your League!

Visit www.jdp.com/littleleague/ to sign up today.

The signup portal includes:

- Fast Registration Process
- Easy-to-use Platform
- Customer Support Contact Information

Questions? (855) 799-8753 | Email Us

JDP LEAGUE BACKGROUND CHECK REGISTRATION

COMPLETE THE SIGN UP STEPS BELOW.

Welcome
Enter your information to complete your account setup.

Name*

Email*

ENTER

League Profile

Please Note: * Required Field

Little League Name*

League ID*

Contact Person*

Contact Person Email*

Phone*

Fax

Address*

Address 2

City*

State*
SELECT A STATE

Zip*

NEXT

Contact
JDP
301 Grant Street
Suite 4300
Pittsburgh, PA 15219
Ph (855) 799-8753
littleleague@jdp.com

Connect
jdp.com
littleleague.org

Privacy
Your privacy is important to us. JDP is a consumer reporting agency as regulated by the Fair Credit Reporting Act, 15 U.S.C. §1681 et seq. JDP will maintain the confidentiality of all consumer information. Read our complete privacy policy here.

ORDERING PLATFORM

Login & Welcome

Visit <https://www.jdpalatine.net/sso/login.taz> to login.



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ORDERING PLATFORM

Login & Welcome

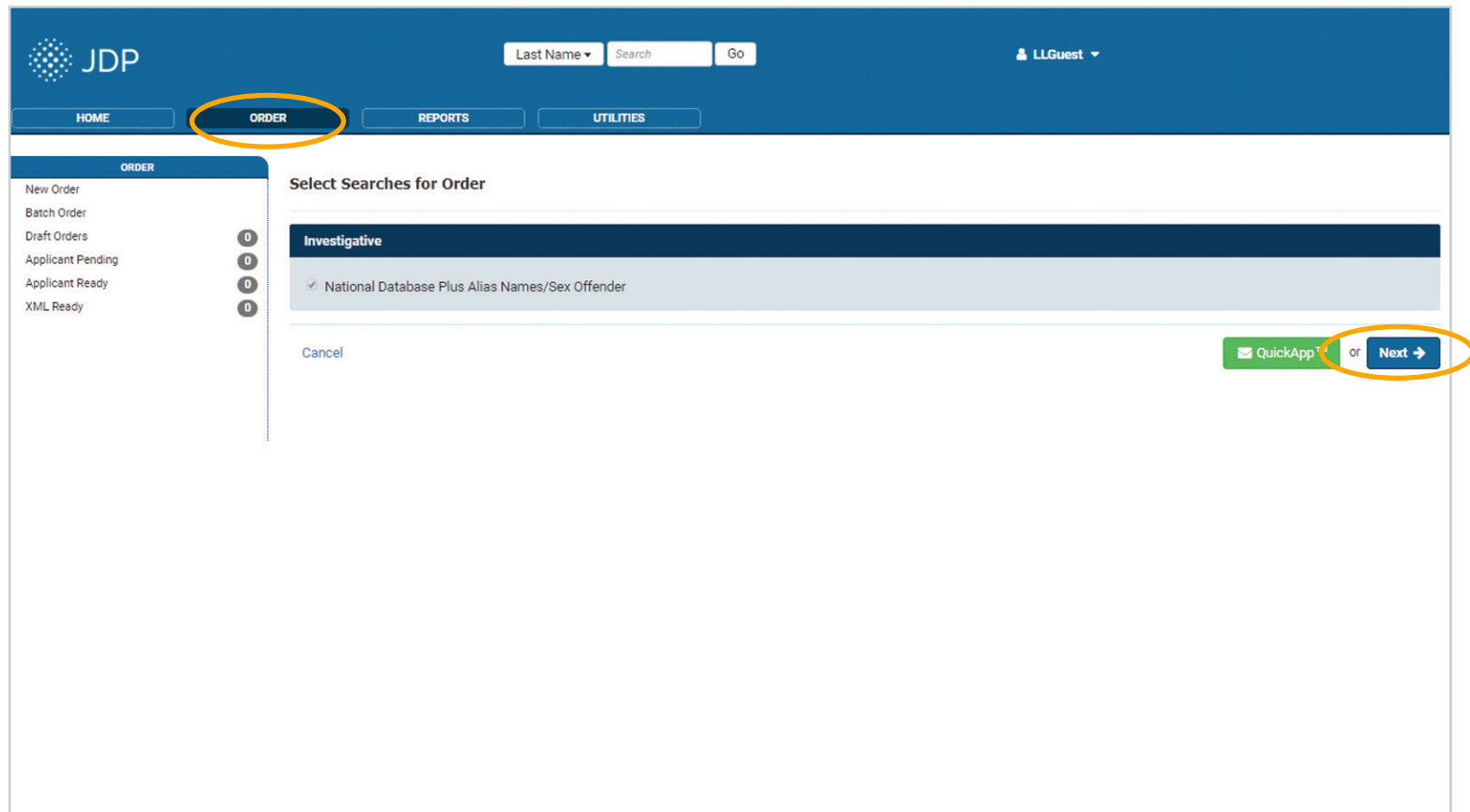
Once logged in you will view your welcome screen which includes the JDP HelpDesk with legislative information, and the JDP Customer Support Center.

The screenshot shows the JDP ordering platform's login and welcome interface. At the top, there is a dark blue header with the JDP logo on the left, a search bar with a dropdown menu labeled 'Last Name', a search input field, and a 'Go' button on the right. Below the search bar, there are four navigation buttons: 'HOME', 'ORDER', 'REPORTS', and 'UTILITIES'. The main content area is white and features a 'Welcome LLGuest' message. Below the welcome message, there is a section titled 'News & Announcements' with a sub-header 'Welcome to JDP, your Risk Mitigation Specialists!'. This section contains two paragraphs of text, each followed by a bulleted list of links. The first paragraph mentions the 'JDP Help Desk' and lists links for 'Federal and State Specific Laws', 'FCRA and other Consumer Report Resources', 'FCRA and State Specific Forms', and 'Legislative Alerts'. The second paragraph mentions the 'JDP Customer Support Center' and lists links for 'Customer Service Contact Info Including: Live Chat, Email, Phone', 'System Demonstration', and 'Other User Information'. To the right of the 'News & Announcements' section, there is a 'Contact Us' section with contact information: Phone: 855-940-3232, Fax: 724-799-8460, and Email: customerservice@jdp.com. Below the contact information, the JDP logo is displayed along with the address: Oxford One Centre 301 Grant Street, Suite 4300, Pittsburgh, PA 15219.

ORDERING PLATFORM

Ordering Process

To order a background check click on 'Order' and then 'Next'.



ORDERING PLATFORM

Ordering Process

Enter the volunteers information and click 'Next'.

The screenshot shows the JDP ordering platform interface. At the top, there is a dark blue header with the JDP logo on the left, a search bar with a dropdown menu for 'Last Name', a 'Search' button, and a 'Go' button. On the right side of the header, there is a user profile icon labeled 'LLGuest'. Below the header is a navigation bar with four buttons: 'HOME', 'ORDER', 'REPORTS', and 'UTILITIES'. The main content area is titled 'Applicant' and includes a breadcrumb trail: 'Little League - Demo - Little League Volunteer Background Check' and 'Order Entry step 1 of 3'. There is a 'Reference:' label above a text input field. Below that is the 'Applicant Info' section, which contains a light blue instruction box: 'Please provide the applicant's legal name as shown on a driver's license or other government issued identification.' The form fields include: '* Last Name:', '* First Name:', '* Middle Name:', 'Generation:' (with a dropdown menu showing '-'), '* SSN:', '* Confirm SSN:', and '* DOB:'. There is also a checkbox labeled 'No middle name'. Below these fields is an '* E-mail Address:' label above a text input field. At the bottom left of the form area is a 'Cancel' button. At the bottom right is a 'Next →' button, which is circled in orange. At the very bottom of the page, there is a copyright notice: '© 2001-2018 - This Software Copyrighted - All Rights Reserved.'

ORDERING PLATFORM

Ordering Process

Enter the volunteers address and click 'Next'.

The screenshot shows the JDP ordering platform interface. At the top, there is a blue header with the JDP logo on the left, a search bar with 'Last Name' and 'Go' buttons in the center, and a user profile 'LLGuest' on the right. Below the header is a navigation menu with buttons for 'HOME', 'ORDER', 'REPORTS', and 'UTILITIES'. The main content area is titled 'Applicant Address' and includes a breadcrumb trail: 'Little League - Demo - Little League Volunteer Background Check Order Entry step 3 of 4'. Under the 'Current Address' section, there are radio buttons for 'Domestic' (selected) and 'International'. Below this are input fields for 'Current Address', 'STREET ADDRESS', 'ZIP CODE', 'CITY', and a dropdown menu. A '+ Previous Address' button is also present. At the bottom of the form, there are 'Save Draft' and 'Cancel' buttons on the left, and a 'Next →' button on the right, which is highlighted with a yellow circle. A copyright notice '© 2001-2018 - This Software Copyrighted - All Rights Reserved.' is located at the bottom center.

ORDERING PLATFORM

Ordering Process

Confirm the county jurisdiction and click 'Next':

The screenshot shows the JDP ordering platform interface. At the top, there is a navigation bar with the JDP logo, a search bar with 'Last Name' and 'Go' buttons, and a user profile dropdown labeled 'LLGuest'. Below the navigation bar are four tabs: 'HOME', 'ORDER', 'REPORTS', and 'UTILITIES'. The main content area is titled 'County Criminal Records Search' and includes the text 'Little League Corporate - Little League Basic Package' and 'Order Entry step 3 of 4'. A table titled 'Selected Jurisdictions' contains one entry: PA, ALLEGHENY, DEMO, HEIDI, 01-01-1970, with a red 'x' icon in the right column. Below the table are two buttons: '+ County' and 'Developed Jurisdictions'. At the bottom left are 'Save Draft' and 'Cancel' buttons. At the bottom right is a 'Next →' button, which is circled in orange. A copyright notice '© 2001-2018 - This Software Copyrighted - All Rights Reserved.' is visible at the bottom center.

| State | County | Name | Date of Birth | |
|-------|-----------|-------------|---------------|---|
| PA | ALLEGHENY | DEMO, HEIDI | 01-01-1970 | x |

ORDERING PLATFORM

Ordering Process

Review the order and click 'Complete Order'.

JDP Last Name Search Go LLGuest

HOME ORDER REPORTS UTILITIES

Order Summary Little League - Demo - Little League Volunteer Background Check
Order Entry *step 4 of 4*

Applicant: HEIDI DEMO
(333-22-1111, 01/01/1970)

Current Address: 123 MAIN STREET
PITTSBURGH, PA 15219

Search Summary for Little League Volunteer Background Check

National Database Plus Alias Names/Sex Offender NATIONWIDE

Authorization: None Attached

Select authorization file to attach to Order:

Upload File

Choose File No file chosen

— or —

Drag File

Drop Zone

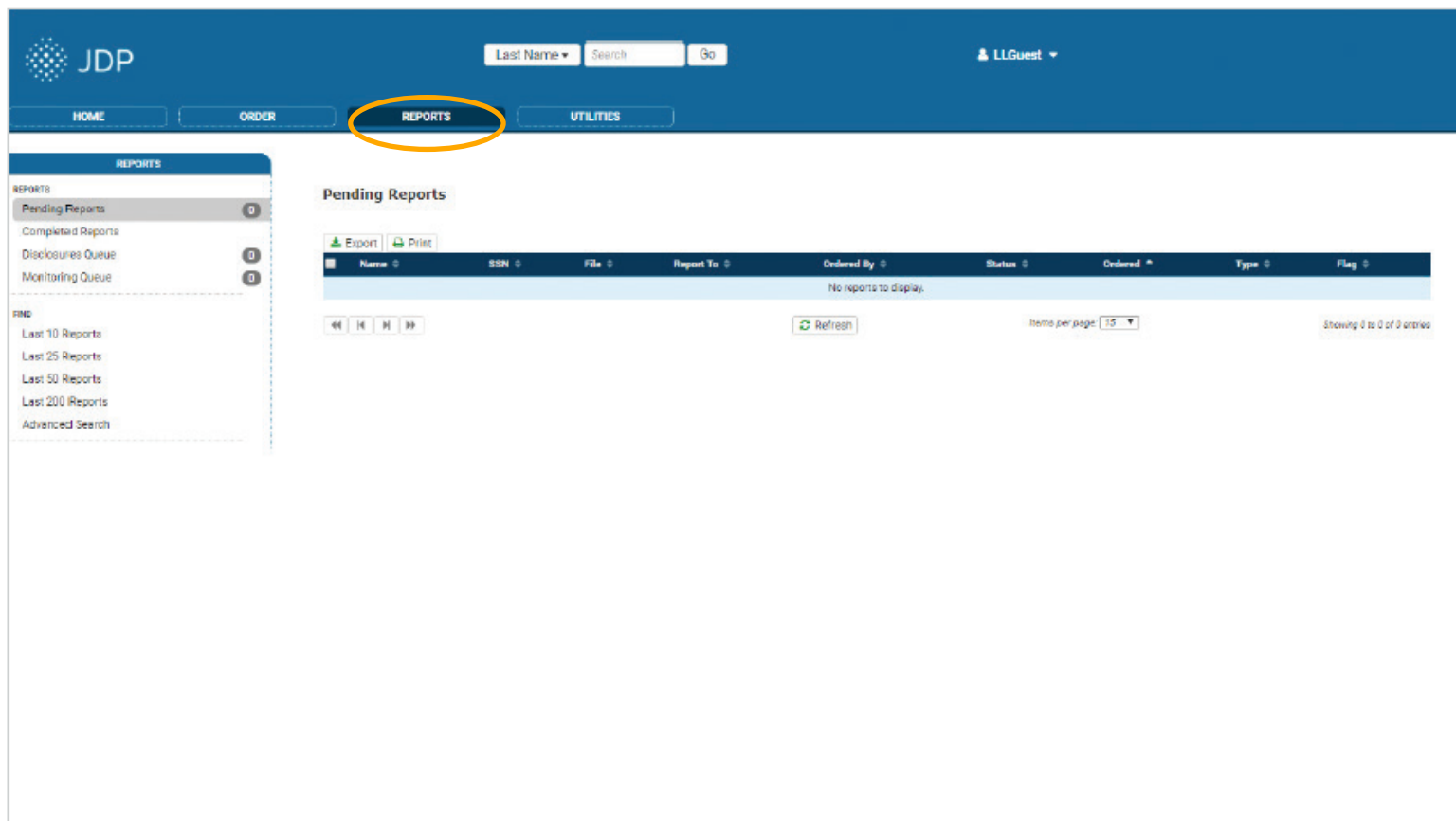
Order Entry Notes

Save Draft Cancel **Complete Order →**

ORDERING PLATFORM

Ordering Process

To review the volunteer background checks, click on the 'Reports' tab.



LITTLE LEAGUE® CUSTOMER SUPPORT



Please contact us with any questions you have or if you need assistance.
Thank you and we look forward to serving you.

JDP Little League® Customer Support

Phone: (855) 799-8753

Fax: (724) 799-8460

Email: littleleague@jdp.com